



SAIGON SOUTH INTERNATIONAL SCHOOL

78 Nguyen Duc Canh Street, Tan Phong Ward, District 7, Ho Chi Minh City, Vietnam
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Connecting Learning To Life

SCHOOL RECORDS RELEASE FORM

DIRECTIONS TO THE APPLICANT/PARENTS:

Please complete this Records Form and give it to your current principal or counselor. Your school will then give you sealed documents or forward your records to Saigon South International School.

Name *(Last / First / Middle)*

Grade *(last attended)* Date of Birth

I authorize *(Name of current school)* to release and send copies of the following documents to Saigon South International School, Admissions Office.

.....
Parents / Guardian's Signature

.....
Date

DIRECTIONS TO THE SENDING SCHOOL:

Please include the following documents if available:

- Official transcript - including standardized achievement, intelligence, aptitude test scores, and an explanation of your grading system.
- Health records / Immunization record.
- Teacher and / or counselor observations and comments or recommendation.
- Results of any special academic or psychological evaluation with documentation of Special Needs and copy of IEP.
- Record of extracurricular activities.