



SAIGON SOUTH INTERNATIONAL SCHOOL
 Nguyen Van Linh Parkway, Tan Phong Ward, District 7
 Ho Chi Minh City, Vietnam
 Tel: (84 28) 5413-0901 Fax: (84 28) 5413-0902
 Email: info@ssis.edu.vn

Tuition & Fees Schedule Effective 2018/2019 School Year

Tuition

There are two tuition payment options:

Option 1: Payment in full by **1st July 2018**. A 6% early payment discount applies.

Option 2: A quarterly payment plan with no refund option. Please refer to the tuition table below.

Tuition and Fees	Payment Due date 1 st July	Payment Due date 1 st October	Payment Due date 1 st December	Payment Due date 1 st March	Option 2 Total Annual Fee (VND)	Option 1 6% Discounted Annual Fee (VND)
	Installment 1 35%	Installment 2 25%	Installment 3 25%	Installment 4 15%		
Early Childhood 3 - 4	121,800,000	87,000,000	87,000,000	52,200,000	348,000,000	327,120,000
Kindergarten	140,350,000	100,250,000	100,250,000	60,150,000	401,000,000	376,940,000
Grade 1 - 5	178,150,000	127,250,000	127,250,000	76,350,000	509,000,000	478,460,000
Grade 6 - 8	190,750,000	136,250,000	136,250,000	81,750,000	545,000,000	512,300,000
Grade 9 - 10	201,950,000	144,250,000	144,250,000	86,550,000	577,000,000	542,380,000
Grade 11 - 12	224,000,000	160,000,000	160,000,000	96,000,000	640,000,000	601,600,000

Application Fee: VND10,000,000 per student (*non-refundable*)

This is a one-time fee payable when the application form is submitted. This fee covers all administrative costs and admission and placement testing charges.

Re-enrollment Deposit (returning students): VND45,000,000 is payable by **16th April 2018** for all returning students at SSIS. Payment of the deposit will guarantee a seat for the student provided all other requirements are met. This deposit is mandatory and failure to make payment by the due date may result in the loss of a seat for the student. The deposit is non-transferable to other student(s).

Enrollment Deposit (new students): Upon receiving an offer of enrollment, an Enrollment Deposit of VND45,000,000 must be paid immediately to guarantee a place in school for the following school year or semester.

Payment Option 1	Deducted from full tuition invoice
Payment Option 2	Deducted from Installment 4 invoice. The enrollment deposit will be refunded if a <u>Departure Notice</u> is given to the Admission Office 60 calendar days prior to the student's departure date.

Refund Policy (Option 1 only)

Parents must complete and return the Departure Notice form to the Admissions Office **60 calendar days prior to the departure date or smaller percentage will be refunded**. See schedule below.

Departure Date	> 60 calendar days notice % of Annual Tuition	< 60 calendar days notice % of Annual Tuition
Anytime Qtr 1	55	45
Anytime Qtr 2	30	20
Anytime Qtr 3	10	0
Anytime Qtr 4	0	0

Late Payment Policy

All fees must be paid by the due date(s). Late penalties will be charged as follows:

- After 30 days past the payment due date, a 5% penalty will be applied on the outstanding amount. Parents who receive a penalty notice that they believe is an error, should provide a copy of the bank payment receipt to the school. The penalty will depend on the date of the bank receipt.
- After 60 days past the payment due date, (in addition to the 5% penalty), school records will be withheld and educational services may be denied.

Late Enrollment

The school accepts late enrollment of new students depending on seat availability. For students enrolling after the beginning of the academic year, the following fees will apply:

Entry Date	% of Annual Tuition
Anytime Qtr 1	100
Anytime Qtr 2	85
Anytime Qtr 3	60
Anytime Qtr 4	35

Additional Costs

The school supplies all educational texts and many supplementary supplies. Students and families are responsible for personal supplies, lunch, school uniforms, field trip expenses, AP& IB Exams and School bus transportation charges. High school students are required to bring a laptop to school daily.

Description	Grade level	Cost (VND)
PTA	EC3- 12	400,000
Week without Walls	6-8	12,000,000
Week without Walls	9-10	22,000,000

Special Discount

A 20% discount will be applied to tuition fee for the 3rd and subsequent child(ren) of the same family attending SSIS. This discount does not apply to families whose tuition is paid by a sponsoring company, government, or other agency. This discount will be applied to the youngest child(ren) in attendance.

SSIS Bank details

Payment (VND) is by Bank Transfer to the bank account listed below; If the payment originates outside of Vietnam, the prevailing bank exchange rate will be applied.

Account name	Saigon South International School
Bank name	Vietcombank – Nam Sai Gon Branch
Bank address	801 Nguyen Van Linh, Tan Phu Ward, District 7, HCMC, Vietnam
Account No. VND	018.1.00.009171.4
Account No. USD	018.1.37.009655.1
SWIFT Code	BFTVVNVX007

** Please be informed that our bank accounts in ANZ Bank (Vietnam) Limited will no longer be used from **01 April 2018**.*

IMPORTANT NOTES:

- Please ensure that your payment makes reference to your child(ren)'s name(s) and unique ID.
- Please ensure that your payment covers the bank charges made by your bank.