



SAIGON SOUTH INTERNATIONAL SCHOOL
 78 Nguyen Duc Canh St, Tan Phong Ward, District 7
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Tuition & Fees Schedule Effective 2012/2013 School Year

Enrollment Fee (for returning students)

A deposit of US\$ 1,000 is payable by 9th April 2012 for all returning students at SSIS. Payment of the deposit will guarantee a seat for the student listed in the invoice provided all other requirements are met. This deposit is mandatory and failure to make payment by the due date may result in the loss of a seat for the student. The deposit will be credited against tuition in the first invoice for the 2012-2013 school year. The deposit is non-refundable and non-transferable.

Tuition

There are two tuition payment options:

Option 1: A quarterly payment plan with no refund option. Please refer to the tuition table below.

Option 2: Payment in full by 1st July 2012. A 6% early payment discount applies.

Tuition and Fees	Payment 1 st July	Payment 1 st October	Payment 1 st Dec	Payment 1 st March	Option 1 Total Annual Fee	Option 2 6% Discounted Annual Fee
Tuition	Installment 1 35%	Installment 2 25%	Installment 3 25%	Installment 4 15%	100%	94%
Early Childhood 3 - 4	4,080	2,915	2,915	1,745	11,655	10,955
Kindergarten	4,665	3,330	3,330	1,995	13,320	12,520
Grade 1 - 5	6,075	4,335	4,335	2,600	17,345	16,300
Grade 6 - 8	6,425	4,590	4,590	2,755	18,360	17,255
Grade 9 - 10	6,730	4,810	4,810	2,880	19,230	18,075
Grade 11 - 12	7,475	5,340	5,340	3,200	21,355	20,075

Application Fee: US \$400 per student (*non-refundable*)

This is a one-time fee payable when the application form is submitted. This fee covers all administrative costs and admission and placement testing charges.

Enrollment Fee: US \$1,000 per student (*credited toward tuition*)

Upon receiving an offer of enrollment, an Enrollment Fee of \$1,000 must be paid immediately to guarantee a place in school for the following school year or semester. This payment is applied toward the full year tuition fee.

Late Payment Policy

All fees must be paid by the due date(s). Late penalties will be charged as follows:

- After 30 days past the payment due date, a 5% penalty will be applied on the outstanding amount. Parents who receive a penalty notice that they believe is an error, should provide a copy of the bank payment receipt to the school. The penalty will depend on the date of the bank receipt.
- After 60 days past the payment due date, (in addition to the 5% penalty), school records will be withheld and educational services may be denied.

Late Enrollment

The school accepts late enrollment of new students depending on seat availability. For students enrolling after the beginning of the academic year, the following fees will apply:

Entry Date	% of Annual Tuition
Anytime Qtr 1	100
Anytime Qtr 2	85
Anytime Qtr 3	60
Anytime Qtr 4	35

Refund Policy

For students whose required Tuition Fees were paid in full and in advance, on time, at the beginning of the academic year (not by installment plan), the following refund policy and schedule is applied according to the date of departure from the school for any reason. Parents must complete and return the Departure Notice form to the Admissions Office in order to obtain the refund.

Withdrawal Date	% of Annual Tuition
Anytime Qtr 1	65
Anytime Qtr 2	40
Anytime Qtr 3	15
Anytime Qtr 4	0

Additional Costs

The school supplies all educational texts and many supplementary supplies. Students and families are responsible for personal supplies, lunch, school uniforms, field trip expenses, AP & IB Exams, Laptops in High School, bus transportation charges, and PTA dues.

Description	Grade level	Cost
Tech Fee	6-8	250USD
Week without Walls	6-8	495USD
Week without Walls	9-10	980USD
PTA	EC3-12	400,000VND

Special Discount

A 20% discount will be applied to tuition for the 3rd and subsequent child(ren) of the same family attending SSIS. This discount does not apply to families whose tuition is paid by a sponsoring company, government, or other agency. This discount will be applied to the youngest child(ren) in attendance.

Payment Method

Payment is by bank transfer in VND as follows:

Beneficiary : Saigon South International School
Bank Name : ANZ Bank (Vietnam) Limited
Address : 47 Nguyen Van Linh, Phu My Hung, District 7, HCMC
(Or any ANZ branches in Vietnam).
Account No : (VND) 5607907
Account No : (USD) 5607918
Swift Code : ANZBVNVX472

IMPORTANT NOTES:

Please ensure that your payment makes reference to your child(ren)'s name(s) and unique ID.

Please ensure that your payment covers the bank charges made by your bank and the charges made by our bank.